

LIV VOLUNTEER INFORMATION PACK



RESCUE A CHILD.
RESTORE A LIFE.
RAISE A LEADER.
RELEASE A STAR.
www.liv-village.com

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WELCOME TO LIV

We thank you for choosing to volunteer and help in serving at LIV Village. Thank you too for giving of your time, finances and energy to support us and our vision to

RESCUE A CHILD, RESTORE A LIFE, RAISE A LEADER and RELEASE A STAR.

We really appreciate your enthusiasm, ideas and hard work, combined with your heart to serve.

We would appreciate it if you could take the time to have a read through the following information, guidelines, policies, ideas and suggestions, so that we can work most effectively together. Volunteers are expected to honour LIV's values and code of conduct. To be a successful volunteer you will need:

- A genuine love and concern for children
- A servant spirit
- A team spirit, Together we can
- A warm sense of humour
- To be of good character
- Respect towards LIV staff and fellow volunteers
- To always look neat and presentable
- To have fun and enjoy every moment

Thank you again for committing to get involved with LIV. We hope you have a great time with us as we serve God together.

God bless,

Tich & Joan Smith

FOUNDERS OF LIV VILLAGE



Recent statistics reveal that in South Africa alone there are over 5 million orphaned children. It is against this background that Lungisisa Indlela Village (LIV) launched an initiative in 2010 to help deal with this crisis and leave a legacy for future generations.

LIV is partnering with Government, Business and the Church to provide urgently needed holistic residential care, on a large scale, for the thousands of vulnerable and parentless children, with the core vision to Rescue a child, Restore a life, Raise a leader and Release a star.

OUR MISSION STATEMENT

LIV exists to raise the next generation of leaders in our nation. It is our mission, our purpose and our passion.

We place vulnerable, parentless children into a family environment where they receive unconditional love, spiritual discipleship, care and nurturing and where all their physical needs are met. Children are tomorrow's future, so the manner in which they are raised will influence who they become. HIV/AIDS and poverty have resulted in many children being abandoned and orphaned. We want these children to grow up to be a generation that will influence positive change within South Africa, our continent and indeed the world. If these children are equipped with essential moral values and life skills, they truly can live lives that will influence and inspire others.

OUR STATEMENT OF FAITH

LIV is an evangelical Christian organisation called to reflect the biblical unity of faith and life, of history and eternity, and of the proclamation and demonstration of the gospel.

1. As disciples of the Lord Jesus Christ we bear witness to the one living God, revealed through the Bible as the Father, the Son and the Holy Spirit. God's plan for the universe is to bring about, through Jesus Christ, a transformed creation wholly governed by God, from which all evil and suffering will be banished and in which God will live with redeemed humanity forever. The presence and hope of the kingdom of God shape and motivate our mission through evangelism, compassionate service, active pursuit of justice and peace, and care for creation.
2. We bear witness to the following truths of the historic Christian faith as the pillars of our world-view, the motivation for our mission and the foundation for our commitment:

The Bible as the Word of God

The Bible tells the universal story of creation, fall, redemption and new creation, and thereby shapes our worldview. We receive it as the word of God spoken through human authors and believe it to be true and trustworthy in all it affirms. We depend upon it as the revelation of God's identity, character, purposes and actions and submit to it as supremely and uniquely authoritative for our belief and behaviour.

God as Creator

The universe is the good creation of the one living God and reveals God's existence, power and glory. Human beings are created in the image of God, male and female, in order to love, worship and obey God, to relate to one another in love, justice and compassion, and to care for creation.

Human sin

Humans have sinned by rebelling against God, rejecting God's authority and disobeying God's word and so are alienated from God, one another and the created order. Sin deserves God's judgment and leads to eternal separation from God. The effects of sin and the power of evil have permeated the fabric of cultural, economic, social, political and religious life, causing poverty and damaging the creation.

Human worth

Though distorted by sin, the image of God remains the basis of the uniqueness, dignity, sanctity and equality of all persons without distinction. God loves and cares for all people in their cultural and ethnic diversity and has reached out in grace to save them through Jesus Christ.

Jesus Christ as Lord and Saviour

Jesus of Nazareth is the Son of God, the Messiah uniquely appointed by God to bring the blessing of salvation to the world. God took our human nature in Jesus Christ, who taught and modelled the new life of the kingdom of God to which he calls his disciples. In his death on the cross he took upon himself the sin of the world, bearing its full cost and penalty so that we are put right with God through his grace by faith in Christ alone. On the cross Jesus also entered into our suffering, defeated the powers of evil and accomplished the reconciliation of all creation. In his bodily resurrection he defeated death and became the forerunner of redeemed humanity. Through his ascension he is exalted as reigning Lord, and at his return he will execute God's judgment, destroy Satan, evil and death, and establish the universal reign of God.

God the Holy Spirit

The Bible testifies to the Holy Spirit's activity both in creation and history, empowering action for liberation and justice. The Holy Spirit convicts of sin and judgment, leads to faith and repentance and unites believers to Christ, making real in them what Jesus has accomplished. Through Christ, God's Spirit is poured out on all believers enabling them to live in unity and to bear the fruit of holiness, Christ-likeness and practical obedience. The Spirit gives gifts and power to proclaim and demonstrate the gospel, discern truth, pray effectively and prevail over the forces of darkness.

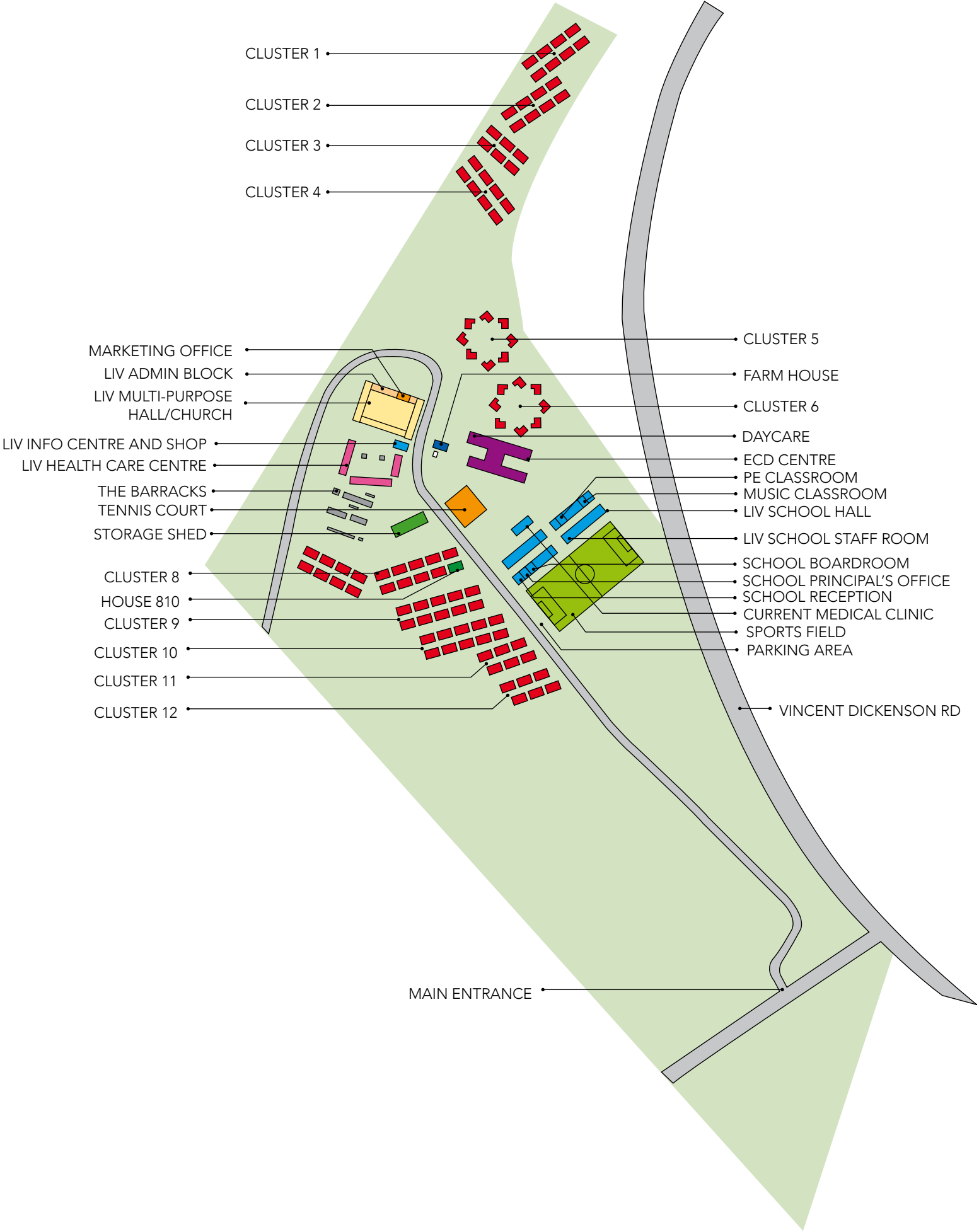
The church and God's mission

The church stands in continuity with God's people in the Old Testament, called through Abraham to be a light to the nations, shaped and taught through the law and the prophets to be a community of holiness, compassion and justice, and redeemed through the cross and resurrection of Jesus Christ. The church exists to worship and glorify God for all eternity and is commissioned by Christ and empowered by the Holy Spirit to participate in the transforming mission of God within history.

3. God commands us to love him with all our heart and soul and strength and to love our neighbours as ourselves. Therefore we commit ourselves through the transforming power of the Holy Spirit and in joyful obedience:

- To live as the community of reconciled sinners in unity, humility and sacrificial Christian love.
- To make known to all nations the gospel of God's grace through his forgiveness in Christ, calling people to faith, repentance and discipleship.
- To demonstrate the values and the power of the kingdom of God, participating through suffering in Christ's triumph over evil.
- To serve the needy with compassion, pursue justice and peace, and care for God's creation.

MAP OF LIV



Volunteers represent a valuable resource for LIV, its staff and its visitors. Volunteers should be given meaningful assignments and effective direction, and be recognized for work done. In return, volunteers should actively perform their duties to the best of their abilities, volunteer at their assigned times, and remain loyal to the vision, statement of faith and values of LIV.

VALUES OF LIV

- To behave in a way that positively holds the standards of the culture and community in which you work.
- In all activities and communications to the public, to accord due respect of dignity, values, history, religion and the culture of people with whom you work in a way that is consistent with the principles of basic human rights.
- To oppose and not be willing party to wrongdoing, corruption, bribery, or other financial impropriety in any activity.
- To not make misleading or false public statements regarding other organisations or LIV, or conduct activities in ways which may denigrate other organisation or LIV.
- To contribute to a working environment which is fair, equitable and free of any form of any harassment or intimidation; to act with honesty and good faith, treating all members of the community and staff with respect and dignity.
- To be familiar with the responsibilities under your volunteer description position and perform this role to the best of your ability and to your fullest capacity.
- To maintain an appropriate level of confidentiality as necessary for the performance of your duties and to respect the privacy of other staff, volunteers and members of the community.
- To abide by the expectations requirements and regulations of LIV.
- To respect the role and positions of LIV leadership in guiding your work and guarding the organisation.

VOLUNTEER RESPONSIBILITIES

Residential Agreement

Living on the Village, you must fulfill certain responsibilities and expectations. You will be sharing a house and possibly a room with other volunteers. You must take responsibility for housekeeping, cleaning, food ordering and preparation for the welcoming of new housemates.

Living on the Village is a privilege which has been extended to you, we ask that you keep this in mind at all times. Please value and respect the Village, the house you are staying in and the equipment, fittings and fixtures which are there.

We expect you to keep your house and room clean and tidy, the volunteer coordinator will monitor this. If there is an issue the volunteer coordinator will approach you directly the first time, if there is a second issue the volunteer coordinator and a member of Village staff will talk with you, a third issue and the Village Management Team will be included.

We, as staff and volunteers need to set an example of good stewardship and self-discipline to the children, this is why we have these expectations.

Only staff children are allowed into the staff and volunteer areas, no other LIV children are allowed.

Every volunteer house is kitted out with the necessary house hold items including food, standard bedding and towels. Group volunteers must bring a sleeping bag but we will provide them with a mattress cover and pillow.

Please note that we do not provide the following for volunteers:

- Any special foods (ie intolerance/allergy foods)
- Toothbrush & toothpaste
- Shampoo & conditioner
- Personal toiletries

- Clothing suitable for working outdoors (eg hat/cap, closed shoes)

LIV Homes Management must receive lists early on a Monday morning. Together with the housemates, each volunteer must put together a list of what you need.

- Fresh milk orders are placed on a Monday, delivery is on a Tuesday.
- Bread orders are also placed on a Monday, delivery is on a Tuesday and Friday.
- Food is to be collected from House 8 05.
- Distribution of bulk foods, fruit and vegetables usually take place on a Wednesday and possibly a Thursday.

Please take note that we provide only the basic food ingredients. If you need a broader variety, we will recommend that you ask a driver to take you to the closest shop. Please see Addendum A for the LIV Shopping List.

One of the values that we teach the children, is to keep your rooms tidy at all times. We expect all volunteers to do the following on a daily basis:

In the kitchen:

- Wash dishes
- Mop up any spills
- Wash dishes and pack away
- Rinse sink clean after use
- Wipe clean kitchen table, counter and cook top or range
- Sweep or vacuum the kitchen floor
- Empty garbage can
- Open windows

In the bedroom:

- Make all beds before leaving the house
- Hang up clothes
- Put dirty clothes in washing basket
- Pack away books and shoes
- Tidy up room
- Open windows

In the bathroom:

- Wipe down counter tops after use
- Open windows
- Hang up towels

On a weekly basis volunteers are expected to sweep the floors and do overall cleaning of the house. If you are using LIV bedding, please change it on a weekly basis and get clean bedding provided in the lined cupboard or at Homes Management.

WORKING HOURS

Volunteers living on the village are required to assist on weekend and after hours with outings and activities when needed.

COMMUNITY LIFE

Volunteers living on the village should be willing to contribute and be part of the community life. They will participate in programs that benefit both the children and the Village Community. These may include peer groups in the evenings and weekends, holiday programs and outings. They must be involved with LIV Church and be part of the small group and devotions on the village.

STANDARDS OF BEHAVIOUR

- LIV Volunteers are not permitted to smoke and/or consume alcohol while at the Village or working at the Village.
- Volunteers may not consume illegal substances at any time.
- They will seek to be sensitive and respectful in their use of language.
- Avoid any inappropriate sexual comments/jokes/innuendos or display of any such inappropriate material.
- Volunteers will not engage in open or covert sexual behaviours with any staff, volunteer or community member.
- Refrain from engaging in romantic relationship with any staff, volunteer or community member for their duration of their term as a volunteer.
- Choose to live a simple lifestyle keeping in mind the economic context within which they work.
- We do not allow unmarried men and women to be alone in a room together.

DRESS CODE

As representatives of the institution, volunteers are responsible for presenting a good image. Volunteers shall dress appropriately for the conditions and performance of their duties. If issued a nametag, volunteers are required to wear it while they are working on their volunteer assignment. Buttons that are not provided by the Society may not be worn during volunteer activity.

LIV School Staff are expected to be neat and appropriately dressed at all times.

MALES

- Male staff members must have short neat hair styles
- Are permitted to wear long or short sleeve shirts with a collar
- Sport staff may wear sports kit
- For formal functions either the LIV shirt or a tie must be worn as instructed before the event.
- Denims in good repair, may only be worn on a Friday or on excursions with the children

FEMALES

- No short shorts or very short skirts are permitted
- Please ensure that necklines are high enough so as not to draw attention
- Long shorts, below the knee and three quarter pants are permissible
- Casual Day is on a Friday and therefore denims are permitted
- For formal functions, please dress smartly and no slops are permitted at formal functions
- Sports staff are permitted to wear sports gear to school

VOLUNTEER MANAGEMENT

Service at the Discretion of the Institution

LIV accepts the service of volunteers with the understanding that such service is at the sole discretion of LIV. Volunteers understand that LIV may at any time, for whatever reason, decide to end the volunteer relationship. The volunteer may at any time, for whatever reason, decide to sever the volunteer's relationship with LIV. Notice of such a decision should be communicated as soon as possible to the volunteer's supervisor.

Representative of LIV

Volunteers must seek prior consultation and approval from appropriate staff prior to any action or statement, which might affect or obligate the institution. These actions may include, but are not limited to, public statements to the press, coalition or lobbying efforts with other organizations, or any agreements involving contractual or other financial obligations.

Conflict of Interest

No person who has a conflict of interest with any activity or program of LIV, shall be accepted or be allowed to continue to serve as a volunteer with the institution.

Confidentiality

Volunteers are responsible for maintaining the confidentiality of all appropriate or privileged information to which they are exposed while serving as volunteers, whether this information involves children, mothers, staff, volunteers, or other persons, or involves overall institutional business. Failure to maintain confidentiality could result in ending the volunteer's relationship with LIV.

Transport

We offer transport for airport pick up and drop off. If a volunteer needs transport for other purposes, LIV vehicles are available. More details on this will be explained in orientation.

Internet

Wifi is available for volunteers at reception and by the staff room.

Washing

Washing must be done by hand or at the washing house (White house). Homes management will provide you with washing detergent.

Taking time off

Any travel or leave away from LIV must be arranged with your department manager or volunteer manager. If a volunteer is at LIV longterm, they are allowed 15 leave dates per year.

Reporting

If you have any concerns, questions or complains, please report them to the volunteer coordinator.

All volunteers agree that whilst working/volunteering at LIV will:

1. Treat children with respect regardless of race, colour, gender, language, religion, political or other opinion, national, ethnic or social origin, disability, birth or HIV status.
2. Not to use language or behaviour towards children that is inappropriate, harassing, abusive, sexually provocative, demeaning or culturally inappropriate.
3. Not question children on their past, family or experiences.
4. Not engage children in any form of sexual activity or acts of any kind.
5. Not engage children in conversations about boyfriend, girlfriend, or relationships.
6. Wherever possible, ensure that another adult is present when working in the proximity of children; unauthorised one on one time with children is not permitted.
7. Not enter a LIV house unless invited.
8. No persons other than the house mother may sleep close to unsupervised children.
9. Authorised persons only (LIV Staff or mothers) may assist children to use the toilet, perform any personal care or bathing, applying creams or give medical attention.
10. Not use any computers, mobile phones or video and digital cameras inappropriately, to exploit or harass children or to access pornography through any medium.
11. Exposure that the LIV children receive to electronic materials, computer games, DVD or television is always supervised, censored and monitored, please seek advice from LIV staff before showing the children any of this equipment or viewing DVD's and television programmes/video games.
12. Refrain from physical punishment or abusive discipline of children; always refer to a LIV staff member or the house mother.
13. Comply with all the relevant South African legislation, including labour laws in relation to child labour.
14. Immediately report concerns or allegations of child abuse in accordance with appropriate procedures.
15. No close up photos or videos of the children may be taken due to the Child's Act of South Africa.
16. Seek permission of LIV to upload any images of children onto websites or social media.
17. No gifts, sweets or treat may be handed out to the children or mothers. If any of the children asks for a gift, please don't give them anything and rather take the items to a staff member/social worker to assist them.
18. No smoking or drinking of alcohol allowed on the premises of the Village.
19. Dress appropriately and with modesty. Ladies: dresses, skirts and shorts should be to the knee and tops should not be revealing at all. Men: should keep their shirts on.
20. If you are living on the Village, it is your responsibility to lock your house/room when you leave or go out. LIV cannot take any responsibility for items lost/stolen or broken.
21. Obtain the appropriate police checks and be forthcoming with regard to any offences, cautions or convictions.
22. No short term volunteers are allowed between the clusters unless facilitated by a LIV Staff member of LIV Long term volunteer.
23. We encourage all volunteers to not pick up our children or let them sit on their laps. We also encourage all volunteers to not build exclusive relationships with one child and to interact with different children on a daily basis.

VISION

"All the believers were together and had everything in common. They sold property and possessions to give to anyone who had need. Every day they continued to meet together in the temple courts. They broke bread in their homes and ate together with glad and sincere hearts, praising God and enjoying the favor of all the people. And the Lord added to their number daily those who were being saved."

Acts 2:44-47(NIV)

MISSION

To live in harmony with one another and serve the mothers and children at LIV Village by being inclusive and available. To model a culture of honour and understanding of the LIV vision to rescue a child, restore a life, raise a leader and release a star. At all times having reverence for God and respecting those placed in a position of authority.

KEY VALUES

- Each person living on the Village to have an opportunity to host a DBS. (the group felt that DBS was good for sharing life, getting to know each others needs so we can pray for each other. DBS is also good for when a new person moves onto the Village because they will feel included). DBS happens every Tuesday evening.
- People to operate more in their giftings than feeling burdened with "duties"
- Having fun together by having movie nights, worship nights in the hall etc.
- Sharing a meals together to celebrate each other
- Ensure everyone has equal and adequate time off the Village to replenish and refresh
- Have a commitment to serve the Village

STAFF MEETINGS: 07:30 on Mondays in the Hall

COMMUNITY: 19:00 on Tuesdays (Venue to be confirmed)

CHURCH SERVICE: 10:00 on Sundays

You are allowed one Sunday off every month

The LIV Roster with duties will be on the white board in the Barracks. Please check to find out what duty you have been allocated to.

VOYAGE TO THE BOTTOM OF USHAKA SEA WORLD

One of the world's largest aquariums, uShaka Sea World, is the centerpiece of the 40-acre uShaka Marine World, encompassing the Wet and Wild Water Park and the Village Walk Shopping Center. The aquarium's animal encounters promote sustainable use of the marine environment. Sign up for the Ocean Walker experience to don a tethered breathing helmet and walk slowly across the bottom of the Open Ocean Exhibit, home to rays and assorted pelagic fish that include tuna, dorado (mahi-mahi), and sardines. Or step into a clear, enclosed cylinder and drop into the large shark tank as part of the Shark Dive Experience. No diving experience required (ages 12 and up).

STROLL OR BIKE THE GOLDEN MILE

Named for the golden sand beaches lining the coastal edge of the city's central business district, the popular "Mile" actually extends about four miles from Blue Lagoon south to Addington Beach and Durban Harbor. A wide, brick-paved promenade makes it easy to walk, jog, or bike the route, detouring out on the piers to watch surfers, kite boarders, and sand castle architects, or soak in the warm Indian Ocean breeze. Join eco-active outfitter Bike & Saddle for a guided morning cycle along the Mile. Fee includes bike and helmet rental, plus a breakfast pastry and coffee.

WALK AMONG "LIVING FOSSILS" AT THE BOTANICAL GARDENS

Founded in 1849, Africa's oldest surviving botanical gardens houses one of the world's top collections of "living fossil" plants. These pre-dinosaur cycads (seed-producing plants extending back 250 million years) face possible extinction in the wild. The Wood's Cycad species is named for founding Durban Botanic Gardens curator and botanist John Medley Wood, who, in 1895, discovered a single, surviving cycad plant in a Zululand forest. Walking through the Gardens's cycad forest is a bit like stepping onto the set of Jurassic Park. No dinosaurs here, but the pink-backed pelicans sitting in the trees do look eerily like pterodactyls.

HIT THE BEACH

Comfortable sea temperatures averaging 70°F year-round, a subtropical climate, and 300-plus days of sunshine make any day in Durban a potential beach day. Each stretch of golden sand has its own identity: South Coast for world-class surfing, Addington Beach for families, Bay of Plenty for beach volleyball tournaments. The Golden Mile beaches closest to Durban's city center are the most convenient. For more blanket room, head north to the Umhlanga Coast to swim and kite board at Umhlanga Rocks, or to hike the coastal forest boardwalk trail through Umhlanga Lagoon Nature Reserve, home to vervet monkeys.

CATCH A SHARKS RUGBY MATCH

Professional rugby is a bruising blend of football, soccer, and small-scale sumo wrestling, and the KwaZulu-Natal Rugby Union team, The Sharks, consistently ranks as one of South Africa's best. The action on the field at Durban's Mr. Price Kings Park (the "Shark Tank") is fast and furious, and the spirited fun continues at celebratory after-parties on the outerfields. While the atmosphere in the 52,000-seat stadium is family friendly, it wouldn't hurt to dress like a Sharks fan. Wear red and black, or pick up some team gear from the Shark Cage before the game.

BUSHWALK AT TALA GAME RESERVE

Tala Game Reserve brings the African bush within an hour's drive of Durban. Home to 380 species of birds and big game – including rhinos, wildebeests, bok, warthogs, hippos, and giraffes – the sanctuary is spread over 7,400 acres of African bushveld. Take a two-hour guided bushwalk, ride with a ranger on a two-hour game drive, or explore the park at your own pace on a self-drive safari. Book a night in one of the reserve's luxury lodges or rustic rondavels (huts), and wake to the African fish eagle's loud call – a distinctive, haunting sound known as "the voice of Africa."

TAKE A KWAZULU NATAL SHARKS BOARD BOAT TOUR

Beaches along the KwaZulu Natal coastline are the only ones in South Africa protected by shark safety gear (including nets and anchored drum lines), making shark attacks here rare. While the top priority of the KZN Sharks Board is protecting swimmers and surfers, the institute also works to educate the public about shark behavior and biology, as well as to reduce the environmental impact of safety measures (other marine life can get caught in the nets). Join a working Sharks Board crew on an early morning boat tour to see the safety system, learn about sharks, and likely encounter dolphins, turtles, and rays.

1000 HILLS EXPERIENCE

The Valley of 1000 Hills is named after the many hills, cliffs and valleys which rise up from the banks of the Umgeni River as it flows from the distant Drakensberg mountains to the Indian Ocean. The diverse area combines the luxury of laid-back country living with an ancient, indigenous culture on its doorstep. The valley has been home to the Zulu people for centuries, with many continuing to practice and live their unique traditional lifestyle.

VISIT DURBAN'S NEW ICON, MOSES MABHIDA STADIUM

Durban's new icon, Moses Mabhida Stadium, offers a variety of experiences and attractions for fun-seeking families, couples looking for a bit of romance or corporate team-building. Take a trip on the SkyCar or make the 550-step adventure walk to the top of the arch and enjoy panoramic views of the Indian Ocean and Durban. Or take a look inside the stadium with one of our all-access (90 minute) or general (45 minute) tours. For the adrenaline junkies, try plunging off the 106 metre arch on the Big Swing. In just eight months, 200 000 people have flocked to the stadium to try out the range of activities on offer. There will soon be a total of 20 shops, seven of which are already open and trading: Big Rush Big Swing, Keg & Spear, Nino's, Sneakers, STS Sport, Cuba Lounge and Visitor's Centre. More restaurants, fast food outlets and a Virgin Active gym are due to open over the coming months. The stadium has a wide variety of stunning venues to offer and is the perfect location for functions, conferences and product launches.

SHOPPING AND MOVIES

If you need to do any shopping or want to watch a movie, we recommend Gateway Mall in Umhlanga.

The volunteering experience with LIV is usually a turning point in an individual's life. To continue with your support and contribution to LIV, you can partner with us in the following ways:

FUNDRAISING

You will have a first hand understanding of the ongoing projects and the needs of LIV. Fundraisers are always a wonderful way in which to gather people together for the purpose of supporting LIV. An example would be to host a banquet during our 1 000 Banquets month (June every year).

SUPPORT A CHILD OR HOUSEHOLD

Support a child on a monthly basis – either the full R1 000 per child, or any part there of that you are able. Alternatively you can support a household for R10 000 per month.

AWARENESS

Create awareness for LIV in your community by spreading our news from Facebook and Twitter.

PRAYER

Never underestimate the power of prayer. We invite you to join the many people around the world who pray daily for LIV.

We would love to know if you have enjoyed your time at LIV Village. Please send us a quick evaluation on your experience at LIV to carita@liv-village.com

CONTACT DETAILS

NAME	POSITION	CONTACT NUMBER	EMAIL
Carita Neethling	Volunteers	084 500 0642	carita@liv-village.com
Chester Koyana	Home Leader	081 242 1896	chester@liv-village.com
Athi Koyana	Home Leader	073 231 6003	athi@liv-village.com
Jonathan McCririe	Home Leader	076 313 7465	jonathan@liv-village.com
Lindi Meyer	Home Management	076 573 2703	lindi@liv-village.com
Stacey Cowden	Home Management	083 3700 710	stacey@liv-village.com
Ruth Naidoo	Finance	031 561 2800	ruth@liv-village.com
Mark Emerson	Education	082 9502 818	mark@liv-village.com

